

COUNCILACCIDENT/SICKNESS INSURANCE PLAN

How to File for Benefits

To file for benefits under this Plan of Insurance, please take the following steps:

1. Use the claim form that has been provided to you. It is up to the individual to file claim with the Central N.C. Council and provide all documentation. Additional claim forms are available through the Central N.C. Council.
2. Complete the leader's statement on the claim form (specific details), sign and include unit leader's name supervising activity (line 13).
3. Have the claimant, if adult, or the parents (guardian) of the youth for whom the claim is presented, sign their respective statements on the claim form.
4. Attach all bills fully itemized identifying the patient, the date(s) of treatment(s) and the condition treated and send them along with the completed claim form to the Central N.C. Council office (original bills must be submitted with claim form).
5. THE CENTRAL N.C. COUNCIL WILL FORWARD CLAIM FORM TO HSR, INC.
6. *****Note***** - Accidents to Scouts/Adults at CAMP BARNHARDT: Claim forms must be submitted by parent (guardian). All bills from local physicians/hospital should be billed to the individual not the council. The Central N.C. Council is not responsible for bills not submitted in this manner.

After the claim form and initial bills have been sent to the Central N.C. Council, direct any additional bills and questions to:

Health Special Risk, Inc.
401 North Josey Lane
Carrollton, TX 75007
Toll Free Number 1-866-726-8870
Fax Number: 972-492-4946
Customer Service Email: claims@hsri.com

In all correspondence to HSR, Inc., be sure to show the name and number of the Council (#416) and the name of the member sustaining the loss. Normally, benefits will be sent directly to the provider of the treatment, that is, the physician or hospital. However, if the person applying for benefits has paid the bill for services, benefits can be paid directly to this person.

*If you have any questions regarding a claim, please direct them to HSR, Inc. at the above address. Claimant is responsible for settling claim directly with HSR, Inc. after claim is forwarded by the Central N.C. Council. Please also refer to the Council Accident and Sickness Plan Benefits brochure (boyscouts@hsri.com) for benefit information. Please contact the Central N.C. Council Office if you need additional assistance at 704-982-0141 Extension 225.